

Committee(s) City of London Police Authority Board	Dated: 16/04/2021
Subject: City of London Police Authority Board's Committees and Appointments	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	3, 8 & 10
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of: The Town Clerk	For Decision
Report author(s): Polly Dunn, Senior Committee and Member Services Officer	

Summary

This report requires Members to approve a number of recommendations in relation to the Board's committees and their composition.

First, Members are invited to agree whether the frequency of meetings of the Board and its Committees should maintain a monthly/quarterly cycle (**Appendix 1**).

Then, Members are to consider the appointment of its Committees and Working Parties. This process includes agreeing refreshed terms of reference, membership and the appointment of Chairs and Deputy Chairs (**Appendix 2**). Proposals also include the introduction of role descriptions (**Appendix 3**) and how the responsibilities historically assigned by Special Interest Areas might be better integrated with responsibilities of the Chairs/Deputy Chairs of each committee (**Appendix 6**).

Members are invited to approve the appointment of two external Members to the Professional Standards & Integrity Committee, and to note the proposed introduction of external Members to all other Committees.

Members are asked to make appointments to a number of other bodies.

Finally, Members are asked to consider the re-appointment of an External Member to the Board, for onward approval by the Court of Common Council.

Recommendation(s)

Members are asked to:

- Agree on the frequency of meetings of the Board and its Committees as per **Appendix 1**.

- Approve the Chair, Deputy Chair, Member, External Member and Committee Member role descriptions at **Appendix 3**.
- Approve the proposals for the Future of Special Interest Area Scheme at **Appendix 6**.
- Appoint the Board's Committees and their respective Chairs and Deputy Chairs as per paragraphs 6a-e and **Appendix 2**.
- Appoint two External Members to the Professional Standards & Integrity Committee for a term of four years concluding April 2025.
- Consider the reappointment of an External Member to the City of London Police Authority Board, for onward approval by the Court of Common Council.
- Consider the appointment of Working Parties.
- Consider appointments to other bodies.

Main Report

Current Position

1. Following a delay in the appointment of Grand Committees for 2020/21 due to COVID-19, the Court of Common Council at its 16 July 2020 meeting agreed to establish its Grand Committees, including the City of London Police Authority Board, for the ensuing year. The appointments cycle has now returned to normal despite the pandemic and the Court is to appoint its committees for 2021/22 on 15 April 2021. As this will be the first meeting of the Board since its establishment, Members are invited to agree the frequency of the Board's meetings, appoint its Committees, and the make appointments to other bodies.

Proposals

2. **Frequency of Meetings.** The Board historically met every six weeks, with its Committees meeting quarterly. At the outset the COVID-19 crisis, this tempo changed to monthly meetings of the Board, with all Committee meetings being held quarterly. Members are invited to consider whether they wish to maintain a tempo of monthly Board meetings and quarterly Committee meetings, return to a six-weekly tempo of Board meetings and quarterly tempo of Committee meetings, or propose an entirely different tempo (**Appendix 1**).
3. **Appointment of Committees and Co-Opted Members.** Following the recommendations of Lord Lisvane as part of his review of City of London Corporation governance, Members requested that the Town Clerk develop role descriptions and person specifications for Members of the Board and its Committees. These have been presented at previous Board meetings and have now been commented on by the Force. The final versions are provided at **Appendix 3** for final approval.

4. Once agreed, Members are invited to review the various terms of reference of the Board's Committees as set out at **Appendix 2**. Any changes recommended by the Committees themselves are indicated with ~~deletions~~ and additions. Any subsequent proposed changes (from Officers and the Chair) that have not been reviewed more widely by Members are **highlighted**. Some key matters to draw to your attention include:
 - The Strategic Planning & Performance Committee and the Resource, Risk & Estates Committee are proposed to replace the Performance & Resource Management Committee. This will have resource implications for both the Force and the Police Authority Officers.
 - It is now proposed that the Economic [and Cyber] Crime Committee adopts the responsibilities previously shouldered by the Cyber Security Steering Group. There are notable changes to composition of the Committee as a consequence of the increased relevance to the City's work on Policy, Innovation and Growth.
 - The Chair would like for the Professional Standards & Integrity Committee to increase its External Membership from one to two. The details of candidates have been provided in **confidential Appendix 4**. These names have been put forward following a thorough and fair recruitment process including, advertising online, shortlisting and interviews conducted by a panel consisting of the Chair of the Board, the Chair of PS&I and a member of the Police Authority Team.
 - Members are reminded that they may amend the proposed terms of reference and composition of each of these Committees, for example through increasing the number of Co-Opted candidates appointed to each Committee.
 - In making those (and all other) appointments, Members should be mindful of the skills, experience and background that each candidate demonstrates in their supporting statement and make the appointment accordingly.
5. Committee Membership from 2020/21 is noted for the Board's information in **Appendix 5**.
6. The recommendations regarding Committees, Working Parties and other bodies are as follows:
 - a. **Economic & Cyber Crime Committee (ECCC)**
 - i. Approve its revised terms of reference and composition as proposed in **Appendix 2**.
 - ii. Appoint up to five Members of the Board (in addition to the Chair and Deputy Chair).

- iii. Note inclusion of the appointment of the Chair of Policy & Resources Committee to the ECCC.
- iv. Note the responsibility for the Policy & Resources Committee to appoint a further one of its Members to the ECCC.
- v. Appoint two Co-Opted Members.
- vi. Appoint a Chair and Deputy Chair for 2021/22.
- vii. Note the external independent member within the Committee's composition and agree for the Town Clerk to commence a recruitment campaign for this position (with the final appointment to be brought back to the Board for approval in due course).

b. Strategic Planning & Performance Committee (SPPC)

- i. Note the bifurcation of the Performance & Resource Management Committee into two Committees (the SPPC and RREC)
- ii. Approve the terms of reference for the SPPC as proposed in **Appendix 2**.
- iii. Appoint up to five Members of the Board (in addition to the Chair and Deputy Chair).
- iv. Appoint two Co-Opted Members from the Court of Common Council.
- v. Note the external independent member within the Committee's composition and agree for the Town Clerk to commence a recruitment campaign for this position (with the final appointment to be brought back to the Board for approval in due course).
- vi. Appoint a Chair and Deputy Chair for 2021/22.
- vii. Note that the Neighbourhood Policing SIA is to become part of the role of the Chair or Deputy Chair of the SPPC as per **Appendix 6**.

c. Resource, Risk & Estates Committee (RREC)

- i. Note the bifurcation of the Performance & Resource Management Committee into two Committees (the SPPC and RREC)
- ii. Approve the terms of reference for the RREC as proposed in **Appendix 2**.
- iii. Appoint up to five Members of the Board (in addition to the Chair and Deputy Chair).

- iv. Note the responsibility for the Audit & Risk Management Committee to Co-Opt one to the RREC.
- v. Note that the Chairman of Finance, or their nominee, will have a place on the RREC.
- vi. To co-opt two further Members of the Court of Common Council to the Committee.
- vii. Note the external independent member within the Committee's composition and agree for the Town Clerk to commence a recruitment campaign for this position (with the final appointment to be brought back to the Board for approval in due course).
- viii. Appoint a Chair and Deputy Chair for 2021/22.
- ix. Note that the Transform SIA is to become part of the role of the Chair or Deputy Chair of the RREC as per **Appendix 6**.

d. Professional Standards & Integrity Committee

- i. Approve its revised terms of reference, including 1) whether it remains appropriate for the power to make determinations on Review Panel matters continues to lie with the Chair of the Committee in consultation with at least two Committee colleagues, and the Chair and Deputy Chair of the Board and 2) the increase to two external independent members as proposed in **Appendix 2**.
- ii. Appoint up to six Members of the Board (in addition to Chair and Deputy Chair).
- iii. Appoint up to three Co-Opted Members from the Court of Common Council.
- iv. Approve the appointment of two external Members (background material provided within Confidential **Appendix 4**) for a term of four years concluding April 2025.
- v. Appoint a Chair and Deputy Chair for 2021/22.
- vi. Note that the Human Resources, Equality and Inclusion SIA is to become part of the role of the Chair or Deputy Chair of the PS&I Committee as per **Appendix 6**.

e. City of London Police Pensions Board

- i. To appoint the Chair and Deputy Chair.

- ii. Endorse the terms of reference at **Appendix 2**.

7. **Working Parties.** Members are invited to consider whether the following Working Parties should be established for 2021/22, or whether their areas of work can be included in the terms of reference of the Board's Committees.

- a. **Police Accommodation Working Party.** This met one time during 2020/21. As per its terms of reference at **Appendix 2** its role was originally to oversee Force requirements with regards to the Police Accommodation Strategy and Decant, prior to those matters being considered by the Capital Buildings Committee. This Working Party is currently called as required, but Members may feel that matters could now be referred to the Resource, Risk & Estates Committee.

8. **Appointments to other Bodies.** Members are asked to consider the following appointments for 2020/21.

- i. **Streets and Walkways Sub (Planning and Transportation) Committee** – One Member. Previously Alderman Alison Gowman.
- ii. **Digital Services Sub (Finance) Committee** – One Member. Previously Deputy Keith Bottomley.
- iii. **Homelessness and Rough Sleeping Sub (Community and Children's Services) Committee** – Up to two Members. Previously Tijs Broeke and one vacancy held over (with Alderman Alison Gowman appointed directly to the Sub-Committee by the Court of Common Council)
- iv. **Safer City Partnership** – One Member. Previously Doug Barrow.
- v. **Association of Police and Crime Commissioners** – One Member. Currently Simon Duckworth OBE DL (appointed 14 May 2020 for a final term for 2020/21, who has since left the Board).

- a. Note the appointment of Chair and Deputy Chair of Police Authority Board to the **Capital Buildings Committee**.

- b. Note appointment of Chair and Deputy Chair (or their representatives) to the **Crime and Disorder Scrutiny Committee**.

9. **External Member Appointment**

The constitution of the City of London Police Authority Board allows for the recruitment of two external individuals (i.e. not Members of the Common Council) onto the Committee, through an open process and in accordance with the Membership Scheme (**Appendix 7**).

10. As per the City of London Police Authority Board Court Order, as of April 2021, there is a maximum continuous service limit of three terms of four years. Andrew Lentin is coming to the end of his first term, which is due to expire on 21 September 2021.
11. Andrew Lentin has expressed an interest to serve on the Board for a further four-years. Members are therefore invited to consider whether it wishes to support the re-appointment of Andrew Lentin for a term ending September 2025. The alternative would be to commence a recruitment campaign and seek alternative candidates.
12. If the proposal for re-appointment is supported, it will be referred for decision to the Court of Common Council.

Appendices

- **Appendix 1** – 2021 Schedule of City of London Police Authority Board meetings (and its Committees)
- **Appendix 2** – Draft Terms of Reference for the City of London Police Authority Board Committees and Working Party
- **Appendix 3** – Role Descriptions
- **Appendix 4 [CONFIDENTIAL]** – Details of PS&I Committee External Member Candidates
- **Appendix 5** – 2020/21 Committee Membership
- **Appendix 6** – Future of Special Interest Area (SIA) Scheme
- **Appendix 7** – Membership Scheme

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